



Leeds FA Founded 1901

The Leeds & District Football Association in allocation of parks football pitches upholds all codes of conduct listed by the LCC Parks & Countryside.

Leeds City Council
Parks & Countryside Service



CLUB CODE OF CONDUCT

OUR GUIDING PRINCIPLES

Our basic aim is to give access to grass pitches and facilities to the people of Leeds, regardless of sex, creed, religion or nationality to undertake sport and recreation. Whilst physical activity is highly competitive we believe that fun is the “Result that matters”.

We want those who utilise our facilities to learn the skills, techniques and laws of the game, so that they cannot only enjoy the game they play but seek to reach their full potential.

Along the way, we hope that good camaraderie amongst players and coaches, teamwork, team spirit and friendship are just a few of the traits that you and/or your child will learn.

To achieve this we need to ensure that there is a good atmosphere and foundation whilst playing in matches. Whilst Leeds City Council (LCC) fully details the commitments of club, players and parents, we believe that there are a number of important points which you need to be aware of, our Codes of Conducts.

We hope that you take a few minutes to familiarise yourself with these and help you build a club you can all be proud of by putting these into practise.

We also hope that you find the experience of LCC a happy one and if you have any comments, please let us know, as your feedback is most welcome.

1) SEASONAL BOOKINGS IN COOPERATION WITH LEEDS FA

- a) Seasonal bookings are as follows:
 - i) Football/Rugby - First weekend in September to the last weekend in April (inclusive).
 - ii) Cricket - First weekend in May to last weekend in August (inclusive).
- b) No matches will be allowed outside this period without special written permission in every case.
- c) A Seasonal booking to a team comprises of the use of one pitch per morning or afternoon on Saturdays or Sundays during the Season. Each booking refers to the use of one pitch per team.
- e) Teams must play on the pitch they are allocated and under no circumstances should they make use of any other pitch for any reason unless prior permission has been granted from the Leeds FA (LDFA) Playing Fields Secretary.
- f) No booking will be considered until the LDFA is in receipt of the completed application form.

2) PITCH ALLOCATIONS

- a) Clubs/teams will be notified in writing by the LDFA of which pitch they have been allocated to.
- b) Teams found playing on pitches not allocated to them and without prior permission by the LDFA, will be charged an additional fee at the casual hire rate and/or have their allocation revoked.
- c) Clubs/teams are responsible for providing all equipment (except goalposts) which may be necessary for the playing of the games, and are responsible for removing such equipment.
- d) The LCC is not responsible for the safe custody of any such equipment (2.c.), or for the loss, deterioration or damage whilst stored or placed upon the facilities provided.
- e) Training is not permitted on any of the pitches provided by LCC Parks and Countryside.
- f) Teams must use car parks where provided. Teams found to be illegally parking or causing obstructions could have their seasonal letting withdrawn.
- g) Clubs, players or officials who are found to have been engaging in racist abuse or harassment will be reported to the WRCFA and could also have their seasonal booking withdrawn.

3) PITCH AND FACILITIES MAINTENANCE

- a) Pitches will be inspected on a weekly basis by LCC Parks and Countryside staff.
- b) Cutting and marking taking place as and when needed.
- c) The Club will be responsible for the care and cleaning of pitches and facilities after each match including the removal of litter.
- d) Faults on showers or other defects should be reported as soon as possible.
- e) All problems reported to the LDFA playing fields Secretary will be forwarded on to the LCC on their behalf.

4) ACCESS TO CHANGING FACILITIES

- a) Teams requiring access to changing rooms will be informed of key arrangements by the LDFA.
- b) Clubs will be held responsible for any damage caused by their teams whilst using the changing rooms.

5) PITCH CLOSURES

- a) During periods of inclement weather, LCC Parks and Countryside officers may need to close pitches to safeguard their condition. On such occasions, details will be available on the LDFA website and your League Secretary will be informed.
- b) Our decision on the fitness of the pitch for play will be final. Referees discretion will also be final in the absence of any publication.
- c) If a team plays on a field when pitches have been declared closed due to adverse weather conditions, the seasonal booking may be withdrawn.
- d) If any individual pitch is to be closed, you will be contacted at the earliest convenience.
- e) Referees and clubs/teams must inspect the pitch prior to kick off.
- f) The LDFA playing Fields Secretary on receiving information of a Club's pitch unfit for use will endeavour to re-allocate an available pitch.

6) PAYMENT OF SEASONAL HIRE FEES

- a) An invoice requesting payment of hire charges will be sent to your club. Payments can be made either in full or in installments. Payments should only be made directly to LDFA.
- b) Non-payment of fees by the deadline indicated on the invoice(s) will result in recovery action being taken and possibly the withdrawal of all LCC Parks pitch facilities. The League you play in will be informed of any such action taken.
- c) Any financial difficulties must be reported to the LDFA or the League you play in.

7) CHILD PROTECTION

- a) All junior clubs must have a Welfare protection officer in place and appropriate CRB checks undertaken for all coaches and managers.
- b) Failure will result in your Club being reported to your parent County Football Association.

8) IN GENERAL

- a) The LCC reserve the right to cancel or refuse any seasonal or casual booking where there is, or has been a breach of regulations, or LCC by-laws.
- b) Any damage caused by a team to the pitches/changing facilities, or any other property of LCC located on site, will be the responsibility of the club to which that team belongs. The LCC shall be indemnified against all proper costs, charges and expenses incurred by such damages. An equal proportion of the cost will be charged to all clubs using the facilities at that time unless a club admits responsibility. The same principle will apply to any legal proceedings on recovery of debt.
- c) Clubs in default will be refused future allocations until any debt is paid in full.
- d) User clubs must:
 - i) Accept responsibility of all accidents arising from their use of the ground and all LCC facilities.
 - ii) Accept responsibility for any theft of personal belongings.
 - iii) Indemnifying the LCC against all claims and demands. Each club must take out a policy of public liability of insurance to the value £10,000,000.
- e) All Association Football Clubs on affiliation to their parent County Football Association will be afforded such Public Liability. Your Affiliation number must be submitted on application.

ALL CLUBS MUST READ CAREFULLY THIS CODE OF CONDUCT AND ENSURE THAT ALL PAYMENTS ARE MADE IN ACCORDANCE WITH THE INSTRUCTIONS GIVEN BY THE LEEDS & DISTRICT FOOTBALL ASSOCIATION.